

**District Office**

Phone: 716-375-6600

Fax: 716-375-6629

Middle-High School

Ext. 2110/2100

Fax: 716-375-6630

Elementary School

Ext. 4172

Fax: 716-375-6628

Special Education

Ext. 4164

Fax: 716-375-6601

Bus Garage

Ext. 6612

Fax: 716-375-6627

APPLICATION FOR PUBLIC ACCESS TO RECORDS

TO: **Records Access Officer: Kristin Colburn**
 Allegany-Limestone Central School
 3131 Five Mile Road
 Allegany, NY 14706

I hereby apply to inspect the following record(s) (attach additional detail as required):

 Print Name Signature Date

 Representing Mailing Address

FOR SCHOOL DISTRICT USE ONLY

() Approved Inspection () Approved for Copies Cost \$.25 cents per
 copy, _____ pages

Total \$ _____

Total Received \$ _____

Denied (for reason(s) checked below)

- () Confidential Disclosure
 () Unwarranted Invasion of Personal Privacy
 () Record of which this agency is legal custodian cannot be found
 () Record is not maintained by this agency
 () Exempted by statute other than the Freedom of Information Act
 () Other (Specify) _____

 Signature, Records Access Officer Date

NOTICE: You have the right to appeal a denial of this application to the Superintendent of Schools, who must fully explain his/her reasons for such denial in writing within ten (10) business days of receipt of an appeal.

 Name Business Address

I hereby appeal:

 Signature Date